Carlton Digby School: Provider Access Policy

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This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 7 to 13 are entitled:

• to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;

• to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;

• to understand how to make applications for the full range of academic and technical courses.

At Carlton Digby we consider these encounters to be crucial for all pupils, this may be to allow them to gain skills in communication, preparation for adulthood or for working life. 'Career' is defined as a purposeful destination on leaving school or college and does not necessarily mean paid employment. Within the Compass assessment it states: The term 'for whom it is deemed appropriate' should make us think about how to make the encounter and/ or work experience relevant for everyone, not encourage excluded groups. We offer a variety of different encounters for all our young people and they are encouraged to engage as much as they are able. There will be a minimum of two encounters for year 8 to 9 pupils and two encounters for year 10 to 11 pupils. For pupils in year 12 to 13, there are two more provider encounters available during this period.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

• share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers

• explain what career routes those options could lead to

• provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)

• answer questions from pupils and/ nor their parents/ carers.

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the Making it meaningful checklist.

Previous providers

Within the last 3 years, pupils have had the opportunity to have encounters with:

Local Colleges: Portland, Nottingham, West Notts and Landmarks.

Carlton Digby School: Provider Access

Day services/ providers: The Adventure Service, Space Inclusive, Portland Freedom, Autism East Midlands, Every Sensation, Mencap, Gedling day services, Scope, Pulp Friction, Sam's Workplace, APTCOO and Acorn Day service.

Employers/ Work opportunities: Stonebridge City Farm, Derby Mental health nursing team, Erewash Sound, St Moden construction, NCC physio team, St James' vicar, nail technician, tennis instructor, dog walker, police service, fire service, dentist, Morrison's, farm worker, plumber, volunteer in an allotment, a landlord, volunteer in a food bank.

Destinations of our pupils

Destination data:

Years (No of pupils)	Further Education		Social Care Provision		Employment (paid/ voluntary)		Other (Continuing care/ NEET)	
	Sept	Jan	Sept	Jan	Sept	Jan	Sept	Jan
Leavers July 2022 (5)	5	5	0	0	0	0	0	0
Leavers July 2023 (2)	1	1	0	0	1	1	0	0
Leavers July 2024 (10)	9	8	0	0	0	0	1 (CC)	2 CC/ NEET)
Leavers July 2025 (7)	7	6	0	0	0	0	0	1
Leavers July 2026 (8)	5	n/a	2	n/a	0	n/a	1 (NEET)	n/a

Breakdown for 2026 leavers:

1 pupil went on to access further education in a sixth from college (year 14)

2 pupils are EOTAS.

2 went on to Portland College.

1 went on to Landmarks College.

1 pupil is accessing local day services/ support from the MAX Team.

1 pupil is currently not accessing any services.

Management of provider access requests

A provider wishing to request access should contact Tricia Marron, Assistant Headteacher on tricia.marron@carltondigby.notts.sch.uk.

Opportunities for access

The school offers several opportunities for providers to have access throughout the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers or to access whole school events such as transition fayres.. Please speak to our Careers Leader to identify the most suitable opportunity for you.

Carlton Digby School: Provider Access

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all pupils at lunch and break times.

Complaints:

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via phone: 0207 566 3400.

Approval and review

Approved 27.1.25 by Governors at Curriculum and Standards Committee

Next review: November 2027

Leavers data updated 1/10/26 (no other changes made)

Signed:

Naomi Boulter- Headteacher

Helen Thomas- Governor

Tricia Marron - Career Lead